

FREQUENTLY ASKED QUESTIONS

Cost Share Program

Fall 2025



Q. When can I apply for the Cost Share Program?

- A. Cost Share has rounds open twice per year, in the Spring and Fall and applications are typically accepted for around one month. Exact dates for each round are announced in advance.

Q. What kinds of costs apply under Cost Share?

- A. This is a **construction-only reimbursement grant** so the funds awarded can only be used for construction costs. Preliminary engineering, utility costs, etc. will not be funded.

Q. Is the match amount negotiable? Are we able to use work in kind or materials as our match?

- A. To be eligible for the Fall 2025 round, the 15% local match is non-negotiable. Matching funds must be a hard cash match.

Q. If we are awarded, can these state funds be used as part of our match for a federal grant or other state grant?

- A. No, Cost Share is a construction reimbursement grant so it cannot be considered match for anything else.

Q. We will be ready to bid and let as soon as we are awarded. Can we begin construction immediately?

- A. KDOT will not reimburse any costs incurred before there is a signed agreement between KDOT and the city/county and you have been sent a formal Notice to Proceed. This process takes at **least 3 – 6 months after the date of the announcement**.
- A. After the Notice to Proceed has been issued, KDOT will not process reimbursement until the final design plans and bid tabs have been submitted.

Q. If awarded, when will we receive the funding?

- A. This is a construction reimbursement grant and funding is based off of the community match submitted in your application. Once construction has started on your project, you may submit a reimbursement request form along with supporting invoices and other documents. Once reviewed and approved, your city/county will receive a direct deposit of the funds. You do not have to wait until the project is complete to request reimbursement. But reimbursements will not be paid until final design plans and bid tabs have been submitted to the Cost Share team.

Q. We applied last round and weren't selected. Do we have to re-submit our application this time?

- A. Yes. Applications do not roll over from previous rounds.

Q. We have a small project and want to do the work ourselves. What kind of standards will be required?

- A. Plans **must be signed off on by a licensed engineer**. Throughout the process, the project must adhere to all city/county standards unless it is on a KDOT route – then state standards and permits must be applied, and the city/county should work with their Area KDOT office.

Q. What happens if the cost of the project exceeds the estimated cost?

- A. KDOT will reimburse to the agreed percentage reimbursement – up to a maximum amount specified in the award and agreement. We will not contribute any additional funding to the project above the maximum amount, but we can work with you to ensure the project is successful.

Q. I've started my application online – can I come back and finish it later?

- A. If you are using the same browser on the same computer, your work will save, and you can continue. You cannot work on multiple applications at one time.