

### Step 3 of 3: Notice to Award

TO:

FROM:

DATE:

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Project Name:

Name of Selected Firm(s):

**Please attach a Draft Scope of Work and Contract and a copy of the Prime Consultant's SAM Registration with Expiration Date printed from [www.sam.gov](http://www.sam.gov).**

**Note:** *A finalized Scope of Work and Contract with required attachments must be sent to KDOT within 10 days after the contract is signed. A copy of the contract between the Prime and each sub-consultant must be submitted within 10 days after those contracts are signed.*

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*KDOT Use Only*

*Active SAM Registration Provided*

*Approved*

*Changes Needed*

**Comments:**

Signature:

Date: